

Director of Youth Faith Formation

Reports to: Director of Children and Youth Ministries

Status: Full-time

About This Role

Faith formation is the pathway to how we know the depths of God's love, how we experience living in community, feel a sense of belonging, and see ourselves and others as God's children. It is how our hearts are called to love our neighbor, how we grow closer to God by engaging our head, heart, and body in prayer and worship, and how we experience what it means to be a follower of Christ. It is how we stay on the vine, and live our lives to the fullest as Jesus called us to do.

The Director of Youth Faith Formation will focus on three primary areas of ministry to fulfill this vision:

- To create shared faith formation experiences that connect us from youth to college where we value the need to be in relationship with God and each other in order to connect, grow, and nurture our lives and faith
- Provide leadership and administration for youth ministry
- Orchestrate the spiritual nurture and teaching of youth

Primary Responsibilities and Tasks

"To create shared faith formation experiences that connect us from youth to college where we value the need to be in relationship with God and each other in order to connect, grow, and nurture our lives and faith"

- Manage multi-dimensional programs in the areas of fellowship, study, worship, recreation, and service for youth.
 - Set the annual youth calendar
 - Plan and recruit youth for summer conferences, retreats, and mission trips
 - Lead an engaging relational ministry with youth, their families, and volunteers
 - Meet regularly with youth parents
 - Meet regularly with youth ministry volunteers to build a sense of connectedness
 - Interact with every youth on roll every year
 - Build a bridge between IPC and the community by attending school sporting and arts events as well as events of Boy Scout Troop 28
 - Oversee the youth basketball teams
- Maintain and develop the core programming for youth including a midweek gathering, Sunday school, and Sunday nights
- Plan key events around milestones in the life of youth

- Winter retreat- Book housing, register participants, secure transportation, plan for food and activities, develop small group curriculum, attend the retreat alongside adult volunteers
- Presbytery youth gatherings- serve as the primary communicator for Presbytery youth gatherings
- Youth Sunday –Plan and recruit youth to participate
- Bible Times Marketplace- Manage youth engagement including a fun night for Tribal Assistants
- Montreat- Book housing, register participants, secure transportation, plan for food, and attend the conference alongside adult volunteers

“Provide leadership and administration for youth ministry”

- Supervise the youth intern(s).
- Direct the work of the Youth Grant Team in partnership with the IPC Foundation
- Serve as staff advisor for youth subcommittee meetings
- Provide content for the weekly youth update and ensure that the Youth Logistics Coordinator has all necessary program information for communication
- Create and lead a youth leadership team
- Manage the training and scheduling of youth acolytes
 - Ensure that acolytes feel supported, equipped, and empowered
 - Plan and implement acolyte recognition program
 - Manage the acolyte captain applications and selection process

“Orchestrate the spiritual nurture and teaching of youth”

- Provide spiritual leadership to middle school and high school students, equipping students to be followers of Christ.
- Teach youth classes on Sunday mornings and midweek programming on an as-needed basis.
- Lead Sunday Evening events
- Establish and maintain a program for welcoming youth into youth ministry
 - In collaboration with the Director of Children and Youth Ministries, develop and execute the Youth Ambassador Ministry
 - Partner rising 7th graders with a youth ministry mentor

Your Team

This position reports directly to the Director of Children and Youth Ministries.

This position relates to the Youth Logistics Coordinator and a team of youth volunteers.

This position supervises the work of Youth Interns.

This position is supported by the Executive Ministry Assistant for Faith Formation.

Education, Experience, and Personal Characteristics

- A mature spiritual life and a deep sense of Christian faith that is evident in one's actions, one's words, and one's approach to youth ministry
- Excellent interpersonal skills including the desire and ability to connect with youth and their families
- Undergraduate bachelor's degree at a minimum
- Experience in youth ministry preferred
- Excellent organization, time management, planning, and goal setting skills.
- Effective spoken and written communication skills.
- Proficiency with Microsoft Office, Outlook, Google applications, and social media platforms including Facebook and Instagram.
- Possess valid driver's license to transport youth in car or IPC van.

Physical Demands

- Physical stamina and ability to maintain a constant state of alertness to supervise and participate in indoor and outdoor activities with students in the youth ministry.
- Kneeling, crouching, stooping, reaching, standing, sitting, ascending and descending stairs.
- Visual acuity- close and distant vision and ability to focus with or without correction.
- Talking- expressing or exchanging ideas by means of the spoken word.
- Hearing- perceiving the nature of sounds at normal speaking levels with or without correction
- Ability to work Sundays and occasionally weekends when required
- Ability to travel when required

Applicants will be required to complete IPC employment screening, which requires disclosure of any history of criminal activity and/or sex offense. Upon preliminary selection of a candidate, IPC will conduct a background and DMV check, reference check, and pre-employment drug screen.

This position description should not be construed to imply that these requirements are the exclusive standards of the position. The Director of Youth Faith Formation may perform other duties as required.

The Company is an Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, gender, national origin, age, physical or mental impairment, or any other category protected under federal, state, or local law.

To apply, please send resume and cover letter to cejobs@ipc-usa.org