ANNUAL REPORT ON GRANT USAGE

Purpose
This Annual Report on Grant Usage is to be used to report on the use of IPC Foundation grants received earlier. This report is not used to apply for grants. To apply for funds in the next IPC Foundation Grant cycle, please refer to the IPC Grant Application Guidelines available on the Foundation's website (www.ipc-usa.org/give/apply-for-ipc-foundation-grant.html) or by contacting the Foundation.

Who Must Report and When
A report is required for all grants. Reports on grants for operating support should cover the calendar year in which the grant was received. Reports on grants in support of specific projects should be submitted annually until the project is completed. Reports are due by December 31st, but may be delayed until January 31st of the next year to allow the recipient's annual report to be included. Grant recipients applying for a new grant in the year under report may choose to submit this report with the application in August rather than at year-end. Failure to submit the report will delay subsequent grants.

How to Submit the Report
This form is available on the IPC Foundation website (www.ipc-usa.org/give/apply-for-ipc-foundation-grant.html). Submit the report by e-mail to beeson@ipc-usa.org if e-mail is not possible, mail the report to:

The Independent Presbyterian Church Foundation
3100 Highland Avenue
Birmingham, AL 35205

GENERAL INFORMATION

Name of Organization _____

Amount of Grant Received _____ Year Received _____

Person Responsible for Grant Administration _____

Phone _____ E-mail _____

CERTIFICATION

I certify that I am an officer or an executive of the organization and
1. The grant was needed and used for the purpose(s) identified in the grant application,
2. None of the grant has been or will be used for lobbying, and
3. The grant was used for the charitable activities of the organization.

Signature _____

Title _____ Date _____

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Please Complete Either Question 1 or 2

1. For grants in general support of the organization (as opposed to those for a specific program or project), please choose one of these two options:

    a. Briefly describe the goals of the organization, measures or benchmarks of success, and results in meeting these goals.

    b. Attach a copy of the Annual Report or similar published report covering the organization's activities for the year under report.

    Omit Question 2.

2. For grants in support of a program or project:

    a. Describe the goals of the program or project, measures or benchmarks of success, and results in meeting these goals. Published reports may be attached to supplement this section.

    b. If the program or project is complete, please provide the amount of the grant expended on that program or project.

c. If the program or project is not completed, please provide a brief progress report (what has been completed, remaining work and cost, and expected completion date). Also provide the percentage of the grant expended to date. Submit another report next year.