Purpose

This form is to be used to report on the use of Beeson grants received earlier. This form is not used to apply for grants. To apply for funds in the next Beeson Grant cycle, please refer to the Beeson Grant Application Guidelines, available at the Foundation’s website (www.ipc-usa.org) or by contacting the Foundation.

Who Must Report and When

A report is required for all grants. Reports on grants for operating support should cover the calendar year in which the grant was received. Reports on grants in support of specific projects should be submitted annually until the project is completed. Reports are due by December 31st, but may be delayed until January 31st of the next year to allow the recipient’s annual report to be included. Grant recipients applying for a new grant in the year under report may choose to submit this report with the application in August rather than at year-end. Failure to submit the report will delay subsequent grants.

How To Submit the Report

This form is available in Word format at the [IPC Foundation website](http://www.ipc-usa.org/667856). Submit the report by e-mail to [beeson@ipc-usa.org](mailto:beeson@ipc-usa.org). If e-mail is not possible, mail the report to:

The Independent Presbyterian Church Foundation

3100 Highland Avenue S

Birmingham, AL 35205-1408

General Information

|  |  |  |
| --- | --- | --- |
| Name of Organization | | |
| Enter name  Specific Grant under Report | | |
| Amount Enter amount | Year Received Enter year | |
| Person Responsible for Grant Administration | | |
| Name Enter name | | |
| Phone Enter number | |  |

Certification

|  |  |
| --- | --- |
| I certify that I am an officer or an executive of the organization and  1. The grant was needed and used for the purpose(s) identified in the grant application,  2. None of the grant has been or will be used for lobbying, and  3. The grant was used for the charitable activities of the organization.  Note: If this form is being submitted by e-mail, merely type the information below; scanned signatures are not required. | |
| Signature Enter name of certifier | |
| Title Enter title | Date Enter date |

|  |
| --- |
| 1. For grants in general support of the organization (as opposed to those for a specific program or project), please choose one of these two options:    1. Briefly describe the goals of the organization, measures or benchmarks of success, and results in meeting these goals, or    2. Attach a copy of the annual report or similar published report covering the organization’s activities for the year under report.   Omit Question 2. |
| Enter here  2. For grants in support of a program or project  2A. Describe the goals of the program or project, measures or benchmarks of success, and results in meeting these goals. Published reports may be attached to supplement this section.  Enter here |
| 2B. If the program or project is complete, please provide the amount of the grant expended on that program or project. |
| Enter here |
| 2C. If the program or project is not completed, please provide a brief progress report (what has been completed, remaining work and cost, and expected completion date). Also provide the percentage of the grant expended to date. Submit another report next year. |
| Enter here |